



STUDY DESIGN  
**reviewing and writing**  
in **ORTHOPAEDICS, ARTHROSCOPY**  
and **Sports Medicine**

March 30 & 31 2012  
Corfu - Ionian University

## ACCOMMODATION FORM

Please return the completed form to the Organizing-Administrative Bureau by email ([orthopaedicseminar@yahoo.gr](mailto:orthopaedicseminar@yahoo.gr)) or fax (+30 26510 68611)

**Administrative-Organizing Bureau/Secretariat:**  
*ConFerre Ltd: "The Art of Bringing People Together"*  
4<sup>th</sup> klm. Ioannina-Dodoni Avenue  
GR 451 10 Ioannina, GREECE  
Tel.: +30-2651 0 68610, Fax: +30-2651 0 68611,  
E-mail: [orthopaedicseminar@yahoo.gr](mailto:orthopaedicseminar@yahoo.gr),

**No accommodation booking will be confirmed unless accompanied by a DEPOSIT for at least one night stay per room no later than 5 days of returning this form.**

- Each accommodation form corresponds to one individual booking. Two or more rooms cannot be reserved through the same accommodation form.**
- ALL fields are mandatory.**

### I. Contact Details

Surname:	Name:
Occupation:	
Affiliation:	
Address:	Postal code:
City:	Country:
Telephone:	Fax:
e-mail:	

## II. Available Hotels

Please advise the Description of Hotels at the end of the present document.

	ROOM TYPE & RATE	
	SINGLE	DOUBLE
<b>CORFU PALACE</b>	<input type="checkbox"/> 110,00 €	<input type="checkbox"/> 110,00 €
	ROOM TYPE & RATE (per room/night)	
	SINGLE	DOUBLE
<b>BELLA VENEZIA</b>	<input type="checkbox"/> 55,00 €	<input type="checkbox"/> 65,00 €
<b>ARCADION</b>	<input type="checkbox"/> 55,00 €	<input type="checkbox"/> 65,00 €

Important notes:

- **Limited number of rooms.**
- The rates are per room and per night.
- **The Organizing Administrative Bureau cannot guarantee availability in one of the above hotels after February 28<sup>th</sup> 2012.**

## III. Reservation Details

Cost includes:  Breakfast ,  All taxes

**Available Booking Dates:  
From 30/03/12 to 01/04/12**

Official check-in time: 14:00 hours  
Official check-out time: 12:00 hours

<b>CHECK IN DATE:</b>	<input type="text"/> / 03 / 2012
<b>CHECK OUT DATE:</b>	<input type="text"/> / 04 / 2012
<b>ROOM TYPE:</b>	
<b>Accompanying Person(s):</b>	
<i>(optional)</i> <b>Extra needs-Comments</b> <i>(extras, day use, earlier/later check in/out, different room type will be on a request basis only and after confirming availability with the hotel)</i>	

## IV. Farewell Dinner

If you wish to participate to the course Dinner open to all delegates and invited speakers which will take place at Corfu Palace Hotel on Friday, March 30<sup>th</sup> 2012 please indicate below your participation.

	RATE (PER PERSON)
I will participate at Farewell Dinner:	<input type="checkbox"/> 30,00 €
Accompanying Person(s):	<input type="checkbox"/> 30,00 €
Number of Accompanying Person(s):	
<b>TOTAL COST:</b>	

## V. Accommodation Booking Process

### Steps:

1. The duly completed Accommodation form must be sent to the Organizing-Administrative Bureau by email ([orthopaedicseminar@yahoo.gr](mailto:orthopaedicseminar@yahoo.gr)) or fax (+30 26510 68611). Conferre Ltd has been appointed as the official hotel accommodation agent and will handle all related arrangements.
2. **ONE NIGHT DEPOSIT:** After returning this completed form to the Organizing-Administrative Bureau you should proceed with **a DEPOSIT for at least one night stay no later than 5 days** of returning the form. Your accommodation booking will not be confirmed unless accompanied by the deposit (*and the proof of payment in case of bank transfer, sent by email or fax to the Organizing-Administrative Bureau*)  
**Please note that this step (deposit) is necessary for continuing the procedure BUT it may be skipped and you may proceed directly with full payment.**
3. **FULL PAYMENT:** *All accommodation bookings require full pre-payment **until March 16<sup>th</sup>, 2012.** (proof of payment in case of bank transfer, should be sent by email or fax to the Organizing-Administrative Bureau). If not paid until this date, your booking will not be processed and the room will be cancelled.*
4. **Upon receipt of the full payment and within five (5) days** you will receive the hotel voucher by email or fax. Should you not receive either the confirmation or the hotel voucher, please contact the Secretariat.

## VI. Methods of payment

### A. By Bank Transfer

- Bank of Piraeus**  
**Bank account:** 5405-014793-745  
**IBAN:** GR38 0172 4050 00 5405 014793 745  
**Swift-BIC:** PIRBGRAA  
**Beneficiary:** Conferre Ltd

- Alpha Bank**  
**Bank account:** 371-00-23-20000-940  
**IBAN:** GR65 0140 3710 371 00 23 20000 940  
**Swift-BIC:** CRBAGRAA  
**Beneficiary:** Conferre Ltd

**Notes:**

Please on the bank remittance do not forget to mention:

- The participant's name
- Reason of payment (**CORFU ACCOM**)

**All payments must be transferred free of charge for the beneficiary**

**A copy of the bank remittance should be sent by e-mail ([orthopaedicseminar@yahoo.gr](mailto:orthopaedicseminar@yahoo.gr)) or fax (+30 26510 68611) no later than 5 days after our receiving of this Accommodation Form. After this period your booking will not be processed.**

### B. By Credit Card

VISA  MASTERCARD

Deposit  Full payment

I authorise Conferre Ltd to charge my credit card for the amount of  (€) for the above cost regarding my accommodation booking.

\_\_\_\_\_  
Cardholder's Name

\_\_\_\_\_  
Credit Card Number

\_\_\_\_\_  
Exp. Date

\_\_\_\_\_  
Cvv2 (the last three digits on the back side of your credit card)

Conferre Ltd will charge my credit card with the remaining amount (in case of indicating charge for a deposit) until 28/02/2012, without further notice.

## VII. Invoices-Receipts

I request for a **RECEIPT** issued to:

the contact details entered above

the following details:

Surname-Name:	
Occupation:	
City:	
Country:	

I request for an **INVOICE** issued to:

Surname-Name/Hospital/ Institution/Company etc:	
Occupation:	
VAT:	
[Mandatory field for participants from Greece. If not necessary for issuing please fill in <b>NO</b> ]	
Tax Office:	
[Mandatory field for participants from Greece. If not necessary for issuing please fill in <b>NO</b> ]	
Address:	Postal code:
City:	Country:

*In case of participants do not specify their request for invoice or receipt Secretariat will issue automatically a receipt.  
All invoices and receipts for Accommodation expenses will be provided to participants on-site during the Course by the Secretariat Desk, upon request or after the Course.*

## VIII. Accommodation Cancellation Policy

**For any written cancellations of rooms sent to the Organizing-Administrative Bureau**

**Before & on 28/02/2012:** *there will be full refund*  
**From 29/02/2012 until 08/03/2012:** *one night cancellation fee*  
**From 09/03/2012 & onwards:** *there will be no refund*

*All changes or cancellations have to be made in writing to Conferre Ltd.*

*Please DO NOT contact the hotel directly.*

*Refunds will be settled within 30 days from the end date of the Course.*

- In case of non-show, the hotel will automatically release the room and the total amount paid will be non-refundable.
- If you arrive later or leave earlier than the dates indicated on your Accommodation Form, the total amount paid will be non-refundable.

## IX. Important Notes

1. Each accommodation form corresponds to one individual reservation. If you wish to reserve for another room, you should complete another form.
2. All accommodation bookings are considered valid only upon receipt of full payment until 16/03/2012.
3. Requests will be served on a first-come, first-served, space-available basis. We strongly advise all participants to request for accommodation booking as soon as possible. The Organizing-Administrative Bureau will not be able to guarantee rooms after 28/02/2012.
4. Accommodation Forms sent after 29/02/2012 will be processed only upon confirming availability and the full payment must be immediate.
5. In case you wish:  Different type of room  Special Needs  Day use/earlier check in and/or later check out etc, it must be completed above in "Reservation Details" field or contact directly the Organizing-Administrative Bureau for checking availability and costs.
6. In case you provide information for a credit card that belongs to a third party, please also send a photocopy of the credit card (both sides) along with the Accommodation Form, in order to confirm the transaction.

***Course Organizers & Conferre Ltd shall not be responsible for and shall be exempt from all liability in respect of any loss, damage, injury, accident, delay or inconvenience to any person, or his /her luggage or any other property for any reason whatsoever, for any tourist services provided.  
Personal travel and health insurance is recommended.***



**I CONFIRM THAT I HAVE READ AND UNDERSTOOD ALL THE ABOVE MENTIONED TERMS AS WELL AS THE CANCELLATION POLICY, WHICH I DO ACCEPT**

*(if not filled and signed, the Accommodation Form cannot be accepted)*

Date:  /  /

Signature:

*(please do not write your name-original signature is required)*

## X. Description of Hotels

**All suggested hotels are in walking distance from the course venue at approximately 1.2 km (12 min walking distance).**

**For alternative suggestions of hotels delegates may visit the following websites:**

<http://www.corfuapartments.gr/>

<http://www.corfuhotelsassociation.com/>

### **CORFU PALACE HOTEL**

Address: 2, Leoforos Demokratias, Corfu, GR 49100

Tel: +30 26610 23926

E-mail: [info@corfupalace.com](mailto:info@corfupalace.com)

Website: <http://www.corfu-greece.com/corfupalace>

#### **HOTEL OVERVIEW**

Corfu Palace Hotel offers a traditional and elegant atmosphere where each guest can experience the Greek Hospitality through personalized service and attention to detail in the true Swiss tradition. Thanks to a long tradition and as a member of the world famous association "Hotels de Grande Classe Internationale", the Corfu Palace Hotel can justifiably be classed as one of the most elegant and distinguished hotels in Greece.

The Corfu Palace Hotel is an impressive and highly praised 5 star luxury establishment, based on the island of Corfu in Greece. It is situated in the outskirts of the historic Corfu Town overlooking the pretty bay of Garitsa, the Greek mainland and is conveniently situated just 400 meters from the center of Corfu Town.

#### **ROOM FACILITIES**

The 115 spacious rooms and suites are elegantly appointed offering traditional comfort and service inclusive of V.I.P. floor. All rooms with marble bath, balcony or terrace, sea view, air condition/heating, direct dial telephone, safe, hair-drier, satellite TV, radio, mini bar.

#### **LOCATION INFORMATION**

The history of the island is lost in the depth of the legend. It is certain that Corfu has been inhabited since the Paleolithic Age as archaeological finds in various parts of the island prove.

Because of its geographical position, in the area of the Central Mediterranean Sea close to both Greece and Italy, it has always been of a great strategic. A long succession of foreign rulers is to be seen from antiquity to 1864, when all the Ionian Islands were united with Greece. Romans, Venetians, French and British became rulers of Corfu during the centuries.

The marks of all different people and their cultures can be found today on the island. That's why visiting Corfu is like taking a trip back to the history and the culture of Europe.

#### **DIRECTION INFORMATION**

400 meters from Historical Corfu Town on Garitsa Bay

## **BELLA VENEZIA HOTEL**

Address: Corfu Town - Corfu Island - Greece

Tel: +30 26610 46500 - 44290

Fax: +30 26610 20708

E-mail: [belvenht@hol.gr](mailto:belvenht@hol.gr)

Website: <http://www.bellaveneziahotel.com/>

Located in a quiet side street, the Bella Venezia is a stone's throw away from Corfu Town's historic "Spianada," and guests have easy access, by foot, to all the important sites and attractions of Kerkyra: the Liston, the two great fortresses, the museums, and Corfu Town's fine restaurants, shops and cafes.

## **ARCADION HOTEL**

Address: 2, Vlasopoulou Str - Spianada Corfu 491 00 Hellas

Tel: +30 2661037670 & +30 2661030104

Fax: +30 2661045087

E-mail: [info@arcadionhotel.com](mailto:info@arcadionhotel.com)

Website: <http://www.arcadionhotel.com/>

It is located out the famous "Pendofanaro" which divides "Spianada" into the upper and lower square. It is one of the Corfiots most favourable meeting spots. Especially on Great Saturday, during the First Resurrection, the custom of breaking clay pots makes "Arcadion" the centre of attention.

Right next to "Arcadion" there is the "Liston". When the imperial French designed and built it, they were influenced by "Rue de Rivoli" in Paris. Its fine architecture and important history enchants both Corfiots and visitors. It is a traditional place for social gatherings. At the cafes you will enjoy watching cricket games while drinking your "tsitsimbyra".

Some of the most beautiful sights of the Old Town such as the City Hall square, the "Cambiello", the "Platy Kantoyni" with the Ionian Academy, the "Bosketo", the imposing Old Fortress beside the Palace of Saints George and Michael, are all in short distance from the "Arcadion" Hotel.